

SCHOLARSHIP PROGRAM FOR STUDIES IN PORTUGUESE LANGUAGE AND CULTURE, CAMÕES I.P.

APPLICATIONS NOTICE

SCHOLARSHIP PROGRAM ANNUAL COURSES 2024

Applications will open on May 5th for the award of 18 scholarships to attend Portuguese language and culture courses at Portuguese universities.

LEGISLATION

Despatch N.º 1251/2011, of January 14th, approved the regulation for the Camões IP Scholarship Programs.

SCHOLARSHIP TYPOLOGY AND DURATION

The scholarship programs are designed to support and promote: (i) study and research in the area of the Portuguese language and culture; (ii) scientific or professional training in the area of Portuguese as a non-native language; (iii) training and / or improvement in the area of translation and interpretation of conferences.

Our Annual Course scholarship program - has the duration of eight months to attend Annual courses of Portuguese language and culture at Portuguese universities. It is aimed for both foreign and Portuguese students residing abroad and who wish to improve their language skills.

The Annual Course Program scholarships are awarded annually, and cannot be renewed.

GRANT SUBSIDIES

The scholarship consists of the attribution of a monthly subsidy. Camões IP will take payment of the registration fee directly to each University selected by the candidate.

- Subsidy for the Annual Course Program - **650€** per month;
- Registration fee – 690 €/school year.

Payments of the subsidies will be made by bank transfer, to the account indicated by each scholarship holder.

FINANCIAL REGIME

For the attendance of the courses, all expenses with travel and accommodation are the responsibility of each grantee.

FINANCING

The awarded scholarships will be co-financed by funds from the State Budget of Camões, I.P./Ministry of Foreign Affairs and, when eligible, by funds made available under the statute of the *Empresa Promotora da Língua Portuguesa (EPLP)*.

STARTING PERIOD

The awarded scholarships are to attend annual courses in the school year 2024/2025.

APPLICATIONS

Applications will be open from May 5th to May 19th 2024 (17h00, Lisbon time).

Required documents

Applications, as well as the application form and supporting documents, must be submitted electronically through the form available at: <https://portalservicos.instituto-camoes.pt/>

Each candidate is responsible for enrolling in the annual course on the platform of the selected University, having to present, in the application for the Camões, IP scholarship program, the respective proof of enrolment in the intended annual course at any of the referred Universities previously.

Applications submitted by other means, either in person or electronically, will not be accepted.

During evaluation of the applications, documents that are not in Portuguese or English will not be considered. Documents that are not in Portuguese or English will have to be accompanied by the respective notary certified translation.

- Proof of educational qualifications;
- Portuguese language training certificates (optional);
- Curriculum vitae;
- Motivation letter, in which the candidate clarifies the reasons that led him / her to make this application: to what extent he / she considers that the award of the scholarship will contribute, in the future, to his / her professional career; promoting Portuguese language and culture (between

100 and 400 words). The document must indicate the level of proficiency conferred by the course you will attend.

- Two recommendation letters issued by two people of recognized repute, preferably by university professors in the Portuguese area.

The grant is dependent on the fulfilment of the requirements referred in the present notice and the required documentation.

EXCLUSIONS

Applicants can submit only one application for each scholarship program;

False statements by the candidate (s) is a reason for excluding the respective application.

Documents that do not comply with the aforementioned obligation will not be taken into account for the purpose of evaluating or awarding a scholarship.

Each application admitted that meets the admissibility criteria, will be evaluated by the members of the selection jury.

EVALUATION OF APPLICATIONS

Applications are evaluated by the following members of the jury:

- President: Rui Vaz (Director of Language Services)
- 1st juror: Pedro Carlos (Head of Division for the Coordination of Portuguese Education Abroad - DCEPE)
- 2nd juror: Paula Alves (DCEPE)
- 1st Substitute: Anna Amado (DCEPE)
- 2nd Substitute: Toríbia Cancela (DCEPE)

Scholarship selection:

- Priority will be given to candidates whose scholarship is assigned to cooperation protocols or agreements.

Applications will be analysed taking into account the following priorities:

- The bilateral agreements signed by Camões, I.P., with foreign countries and institutions;
- Projects within training programs of Camões, I.P. in the area of the Portuguese language and culture, in cooperation with Portuguese and foreign institutions;

- Introduction of Portuguese language and culture programs in the geographical areas influential to Camões, I.P. (Ibero-American countries, Eastern European countries, Maghreb and Southern Africa);

The results are publicised on the Camões, I.P. website, within thirty working days from the deadline for the submission of applications.

RESULTS

The results are publicised on the Camões, I.P. website at: <http://www.instituto-camoes.pt/activity/o-que-fazemos/bolsas-estudo/bolsas-camoes/bolsas-lingua-cultura/candidaturas-lingua>

The results will be communicated to the candidates for the purpose of possible complaints, through e-mail.

After examining the allegations, the jury draws up the final ranking list of candidates, approved by the President of Camões, I.P. and publicised on the Camões, I.P. website.

COMPLAINTS

After communicating the provisional list of evaluation results, candidates have the right to complaint within a period of 5 working days.

The candidate (s) must present the arguments they consider relevant to substantiate their complaint, which will be subsequently analysed by the members of the jury. After this period, a new ranking list of candidates will be drawn up with the final results.

NON-DISCRIMINATION AND EQUAL ACCESS POLICY

Camões, IP, promotes a policy of non-discrimination and equal access, so it will not be able to privilege, benefit, harm, deprive any right or exempt from any duty the candidates due to ancestry, sex, race, and language, territory of origin, religion, political or ideological beliefs, education, economic status, social status or sexual orientation.

EXCLUSIVITY

It is expressly forbidden to accumulate scholarships granted by Camões, I.P., with any other grants of the same nature awarded by another Portuguese institution.